

2.3

PROPOSAL/AGREEMENT

Date: RFP Dated: APN Number:

- PROPOSAL
- CHANGE ORDER
- CONTRACT
- PURCHASE ORDER

Project Location or Address: (Job Number)

To: From:

Contractor Phone: License Number: Expiration Date:

E-mail: HTTP://

Attended the Pre-Proposal site inspection: YES NO NONE REQUIRED Other:

DESCRIPTION OF THE WORK

Number of Addendas Received: Latest Revision Date:

PAYMENT

BASE PRICE: Tax Included Per Plan and Specifications: YES (See Above) NONE

LUMP SUM TIME AND MATERIAL NOT TO EXCEED Other:

Deposit Required Advance Required COO Payments Required FOB Job Site FOB Installed FOB Factory

For more or additional work add cost plus (Percent)% For less or deduct work add cost plus (Percent)%

INCLUDED IN THE WORK

Labor and Materials Labor Only Materials Only Supply and Install Install Only Supply Only

DELIVERY AND COMPLETION

Starting Date: Starting Time: Other:

Completion Date: Completion Time:

Delivery Date: Delivery Time:

Work will be completed within: DAYS WEEKS From:

Lead Time Needed: DAYS WEEKS Because:

ALTERNATE COSTS

Description	ADD to Base Bid	DEDUCT from Base Bid
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

QUALIFICATIONS OR EXCLUSIONS

AUTHORIZED PARTIES

ATTACHMENTS

Contractor Name

- 2.2 Procedural Memorandum
- 2.3a Terms and Conditions
- 2.4 Continuation Page
-

Client's Name

SAMPLE VERSION

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